

WESTWOOD FIRE COMPANY
1403 VALLEY ROAD
COATESVILLE, PA 19320

PICNIC GROVE LEASE AGREEMENT

This agreement is made this _____ day of _____, 20____

by and between the **WESTWOOD FIRE COMPANY**

(*hereinafter called "Lessor"*) and _____

(*hereinafter called "Lessee"*). Lessee agrees to pay the minimum

sum of three hundred (\$300) dollars for all day usage of the picnic

grove rental area from the hours of _____ AM/PM to _____

AM/PM on the _____ day of _____, 20____. The

purpose of the rental shall be for _____

The rental of the picnic grove area shall include privileges of outdoor restroom facilities, optional barbeque pit, grilling area, seating area, outdoor sporting areas (if applicable) such as horseshoe pits and volleyball field, and field parking area. This fee is non-refundable if rental is cancelled less than 14 days from the event.

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An additional minimum deposit of one hundred (\$100) dollars is due upon signing of this agreement to ensure proper cleanup of the pavilion area. This will be fully refunded following the rental period if the areas utilized are left properly cleaned. This includes removal of all trash and food items, cleaning of the grill area, and removal of any signs, papers, or other decorations.

If alcohol is to be served, all alcohol must be served by Lesser's agent. A charge of twenty (\$20) dollars per hour shall be assessed for bartender fees.

If the event anticipates more than one hundred (50) attendees under the age of twenty one (21) when alcohol is being served, the lessee shall be responsible to pay additional fees for attendants. **This**

charge will be waived if the Lessor cannot provide an attendant for the rental date. A charge of fifty dollars (\$50) will be incurred by the lessee for usage of the barbeque pit and racks.

(The surface cooking grill has no additional charge)

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This agreement is subject to the following conditions:

- 1. Payment in full shall be made on the day of the event.**
- 2. NO PARKING will be permitted on the paved driveway or parking lot. All parking shall be on the grass hill north of the paved parking lot. Vehicles may be towed at the owner's expense.**
- 3. NO decorations, posters, tablecloths, or displays will be tacked or stapled in any way to picnic tables.**
- 4. Lessee (on behalf of himself, herself, itself, and their guests and invitees) agrees to comply with all Township, County, State, and Federal Laws, ordinances, and regulations.**
- 5. Any bands or DJs shall be required to face any loud speakers towards the wooded area (north) for the duration of the event. Noise ordinances in Valley Township must be obeyed and will be enforced by the Valley Township Police Department.**
- 6. Visitors will be restricted to the picnic grove area, bathrooms, barbeque pit, and immediate surrounding areas. Anyone found trespassing on other areas of the property may be asked to leave immediately.**
- 7. There will be NO use of any indoor facilities. This includes kitchen, restrooms, and indoor hall. (Outdoor restrooms are provided)**
- 8. Usage of the grill requires proper clean up upon completion of the event.**
- 9. Food service is required to comply with all Department of Health regulations.**
- 10. Instructions of the representatives of the Westwood Fire Company will be obeyed.**
- 11. All alcohol to be consumed on premise must be purchased through and served by an agent of Westwood Fire Company. (See alcohol fee schedule for ordering information). No alcohol may be brought unto or taken from the premise. Unconsumed alcohol will remain the property of Westwood Fire Company.**
- 12. If alcohol service is to be provided, Lessee agrees to pay bartender service fees directly to the bartender on duty prior**

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to any alcohol being served. Failure to make payment will result in a closed bar.

13. **Illegal drugs are prohibited on the premises. Offenders will be prosecuted. Lessee will be held responsible.**
14. **All trash and debris is to be placed in trash cans. Any excessive trash or debris which is not properly discarded or cleaned up by the Lessee prior to the expiration of the rental period shall result in charges for reasonable costs associated with the clean up of the premises and removal of any trash or debris left on the premises by the Lessee.**
15. **If Lessor determines that the Lessee has misrepresented the intended use of the picnic grove facilities, Lessor shall have the option of immediately terminating this agreement, with Lessee forfeiting all charges already paid.**
16. **Lessee is responsible for any damages caused by Lessee or guest to the picnic grove area.**
17. **Nuisance complaints made to the Valley Township Police Department may cause for the entire event to be shut down or cancelled. No refunds will be made if a party or event is terminated by the police department and lessee is responsible for all legal matters and associated costs.**
18. **Lessee agrees to be responsible for all injuries and damages caused by him, her, it, them, or by members of their group and/or organization or their guests. Lessee agrees to indemnify and to relieve Lessor from all liability and expense (including court costs and attorney's fees) by reason of any loss, damage, or injury to Lessee, guests, any other person or to any property of Lessee and guests which may arise from Lessee's use of said picnic grove facilities.**

**** Request date is not reserved until deposit has been received and confirmation has been sent ****

Lessee has read and understands the terms and conditions above and agrees to abide by all of the terms and conditions of this agreement.

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WESTWOOD FIRE COMPANY
(Lessor)

BY: _____

Name of Organization (Lessee)

BY: _____

PRINT NAME: _____

ADDRESS: _____

PHONE: (____) - ____ - _____

PLEASE SIGN AND RETURN ENTIRE CONTRACT AND DEPOSIT TO:

WESTWOOD FIRE COMPANY
1403 VALLEY ROAD
COATESVILLE, PA 19320
ATTN: PICNIC GROVE RENTALS

MAKE ALL CHECKS PAYABLE TO "WESTWOOD FIRE COMPANY"

WESTWOOD FIRE COMPANY
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INTENDED FEES:

_____ \$300 Minimum Usage Fee

_____ \$50 Optional Barbeque Pit Usage Fee (Grill is included in main fee)

_____ \$20/hour Bartender Service Fee (Indicate total)

_____ \$50 Under 21 Group w/Alcohol Service (Over 50, per 50) Fee (Indicate total)

_____ \$50 Parking Attendant Fee (Over 100 Attendees)

____/____/____ Date requested for event

____:____ AM / PM to ____:____ AM / PM Times requested
for event

_____ Number of expected guests